

**MINUTES**  
**Regular Council Meeting**  
**Tuesday, April 16, 2019 at 6:00 PM**  
**Eagle Nest Community Center**  
**151 Willow Creek Drive**  
**Eagle Nest NM 87718**

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9 **I. Call to Order**

10 Mayor Richard Cordova called the meeting to order at 6 PM.

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12 **II. Pledge of Allegiance**

13 Mayor Cordova asked Tanaya Sutliff to lead us in the Pledge of Allegiance.

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15 **III. Roll Call**

16 Present were Mayor Richard Cordova, Mayor Pro-tem Jamie McCaslin, Councilor Dave  
17 Bolsinger, Councilor Julie Kulhan and Councilor Fox Guinn. A Full Quorum was present. Also  
18 present were Administrator Mary Berglund, Finance Officer Cathy Coppy and Village Clerk  
19 Joyce Friedt. See attached list of all in attendance.

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21 **IV. Approval of the Agenda**

22 Councilor Bolsinger made the motion to approve the agenda; Councilor Kulhan seconded the  
motion. Motion carried 4-0.

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25 **V. Approval of the Minutes**

26 1. Discussion/Action – March 19, 2019 – Regular Council Meeting Minutes  
27 Councilor Kulhan made the motion to approve the March 19, 2019, Regular Council Meeting  
28 Minutes; Mayor Pro-tem McCaslin seconded the motion. Motion carried 4-0.

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30 **VI. Comments from the Public**

31 Cathy Bolsinger addressed the Mayor and Council regarding the dog issue in the village. She  
32 stated she knows of a couple moving out of the village because their neighbors dogs are  
33 constantly barking. Since there is no solution, at this time, to handle all the dog issues maybe  
34 the village needs to make a 3 year or 5 year plan on hiring an officer that can not only take care  
35 of the dog issue but also traffic control and code enforcement.

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37 **VII. New Business**

38 1. Discussion/Action – Appointment of Tanaya Sutliff as Finance Officer  
39 Councilor Bolsinger made the motion to approve the appointment of Tanaya Sutliff as Finance  
40 Officer; Mayor Pro-tem McCaslin seconded the motion. During discussion Councilor Guinn  
41 inquired if there were more applicants for the position. Administrator Berglund stated there were  
42 four applicants total. With no further discussion, Mayor Cordova called for a vote. Votes were  
43 as follow: Mayor Pro-tem McCaslin – aye, Councilor Bolsinger – aye, Councilor Kulhan – aye,  
44 Councilor Guinn – aye. Motion carried 4-0.

2. Discussion/Action – Resolution 2019-16, Acceptance and Approval of the FY 2018 Audit

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48 Chris Gardner, of Pattillo, Brown & Hill LLP, addressed the Mayor and Council regarding the  
49 FY 2018 audit. He stated their job, as auditors, is to form and express an opinion. He also stated  
50 their report on the Village of Eagle Nest financial statements issued an Unmodified Opinion or  
51 “Clean Opinion”. Last FY audit had five findings. Four of the findings have been cleared up.  
52 The cleared findings were, reconciliation of utility security deposits, utility receipting, controls  
53 over receipts and lack of bid documentation. The one finding not resolved is unreconciled water  
54 variances or water losses. This is the only finding that was repeated and no new findings were  
55 found for this FY audit. Mayor Cordova stated this finding will be on next FY audit. He stated  
56 the problem had been corrected but there have been two or more breaks this winter. Councilor  
57 Guinn asked if there is a legitimate reason for the water loss, will it still be a finding. Mr.  
58 Gardner stated, since this has been a finding since the 2017 audit, even though the reason for the  
59 water loss is found and corrected, if there is a significant water loss in the FY, it will still be a  
60 recurring finding until it is fully resolved. Councilor Bolsinger made the motion to approve  
61 Resolution 2019-16, Acceptance and Approval of the FY 2018 Audit; Councilor Kulhan  
62 seconded the motion. Votes were as follow: Mayor Pro-tem McCaslin – aye, Councilor  
63 Bolsinger – aye, Councilor Kulhan – aye, Councilor Guinn – aye. Motion carried 4-0.  
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3. Discussion/Action – RFP 2018-003 Audit Services 2<sup>nd</sup> Year Award, Pattillo, Brown & Hill, LLP

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66 Finance Officer Cobby stated since the village is on a multi-year contract and with Council  
67 approval can resubmit the contract with the same auditors according to audit rule. The contract,  
with Pattillo, Brown & Hill LLP, will stay the same for all 3 years. Councilor Kulhan approved  
70 the RFP 2018-003 Audit Services 2<sup>nd</sup> Year Award to Pattillo, Brown & Hill LLP; Councilor  
71 Bolsinger seconded the motion. Votes were as follow: Mayor Pro-tem McCaslin – aye,  
72 Councilor Bolsinger – aye, Councilor Kulhan – aye, Councilor Guinn – aye. Motion carried 4-0.  
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4. Discussion/Action – Eagle Nest Kiosk location in Enchanted Eagle Park

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75 Mayor Cordova stated the Economic & Development Committee would like to put a kiosk in the  
76 southwest corner of the Enchanted Eagle Park. He also stated the kiosk would allow bulletins  
77 and the locations of business in the village. He stated the committee requires the approval of the  
78 council for the placement. Councilor Kulhan made the motion to approve the location of the  
79 Eagle Nest Kiosk at the southwest corner of Enchanted Eagle Park; Mayor Pro-tem McCaslin  
80 seconded the motion. During discussion, Councilor Guinn inquired if the kiosk would have  
81 electricity. Mayor Cordova stated the committee is hoping to have electricity in the future. With  
82 no further discussion, Mayor Cordova called for a vote. Votes were as follow: Mayor Pro-tem  
83 McCaslin – aye, Councilor Bolsinger – aye, Councilor Kulhan – aye, Councilor Guinn – aye.  
84 Motion carried 4-0.  
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5. Discussion/Action – Tony Felix Martinez – 150 N. State Rd. 127 – Water Leak

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87 Village Clerk Friedt stated the water leak was at Mr. Martinez second residential home that was  
88 recently vacated. She also stated a leak started in the bathroom between March 6 and March 14,  
89 when the leak was detected. Mr. Martinez came into the village office requesting to make  
90 payments on the bill. Also, the water has been turned off at the meter since no one is living at  
this location. Councilor Guinn made the motion to approve Tony Felix Martinez make payments

of \$50 extra each month until the water leak amount is paid in full; Councilor Bolsinger seconded the motion. Votes were as follow: Mayor Pro-tem McCaslin – aye, Councilor Bolsinger – aye, Councilor Kulhan – aye, Councilor Guinn – aye. Motion carried 4-0.

**VII. Mayor/Administrator Report**

Mayor Cordova stated RFTW board has been meeting regularly and getting ready for the bikers arrival on May 17. He also stated the next NERTPO meeting is next week.

Administrator Report is attached.

Administrator Berglund reminded everyone Saturday, May 4 is Clean Up Day. The Eagle Nest Elementary/Middle School kids will be cleaning Friday, May 3. She also stated Carson National Forest needs ornaments to decorate the U.S. Capitol Christmas Tree and on November 2 the National Christmas Tree will be in Eagle Nest.

**VIII. Department Reports**

Department Report is also attached.

**IX. Committee Reports**

- Economic Development & Tourism – Mayor Cordova stated at their last meeting they discussed about the kiosk and designs for the road sign.

- Aquaponics – Mayor Pro-tem McCaslin stated they have not had a meeting. Mayor Cordova asked if the committee needs to be disbanded. Mayor Pro-tem McCaslin stated she will talk with the teacher, on the committee, and see if they wish to meet or disband the committee.

- Lodgers Tax – Councilor Kulhan stated they have no meeting scheduled.

- Beautification – Administrator Berglund stated at their last meeting they reviewed the grant, ordered a 'bear' safe container for the park and talked about the landscaping in the park.

- Library – Finance Officer Copsy stated they discussed the summer reading program. The theme is "A Universe of Stories". She also stated they will be ordering books and movies for the program and also discussed getting posters for the summer reading program.

**X. Items for Next Agenda**

Water rate increase Ordinance  
Bid award for Gold Button Trail

**XI. Adjourn**

Councilor Kulhan made the motion to adjourn at 6:37 PM; Councilor Bolsinger seconded the motion. Motion carried 4-0.

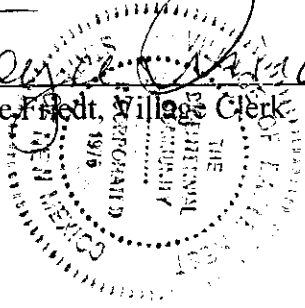
Passed, Approved and Adopted this 21<sup>st</sup> day of May 2019.

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ATTEST:

*Joyce Fredt*

Joyce Fredt, Village Clerk



*Richard Cordova*

Richard Cordova, Mayor