

MINUTES
Organizational Council Meeting
Tuesday, January 21, 2020 at 6:00 PM
Eagle Nest Community Center
151 Willow Creek Drive
Eagle Nest, NM 87718

I. Call to Order

Mayor Richard Cordova called the meeting to order at 6:01 PM.

II. Pledge of Allegiance

Mayor Cordova asked Councilor Michelle Tousley to lead us in the Pledge of Allegiance.

III. Roll Call

Present were Mayor Richard Cordova, Mayor Pro-tem Jamie McCaslin, Councilor Julie Kulhan, Councilor Dave Bolsinger and Councilor Michelle Tousley. A Full Quorum was present. Also present was Administrator Mary Berglund, Finance Officer Tanaya Sutliff and Village Clerk Joyce Friedt. Please see attached list for all in attendance.

IV. Approval of Agenda

Councilor Kulhan made the motion to approve the agenda; Mayor Pro-tem McCaslin second the motion. Motion carried 4-0.

V. Organization Meeting

1. Discussion/Action – Appointment of Mayor Pro Tem
Mayor Cordova opened the nominations. Councilor Kulhan nominated herself and current Mayor Pro-tem McCaslin nominated herself. Mayor Cordova stated since there are two nominations a silent vote will be done. Village Clerk Friedt passed out a piece of paper to each council member. The results of the silent vote were: 3 votes for Julie Kulhan, 1 vote for Jamie McCaslin. Mayor Cordova congratulated Mayor Pro-tem Kulhan.

2. Discussion/Action – Reappointment of Administrator, Finance Officer and Municipal Clerk
Mayor Pro-tem Kulhan made the motion to reappoint Mary Berglund as Administrator, Tanaya Sutliff as Finance Officer and Joyce Friedt at Municipal Clerk; Councilor Tousley seconded the motion. Votes were as follow: Mayor Pro-tem Kulhan – aye, Councilor McCaslin – aye, Councilor Bolsinger – aye, Councilor Tousley – aye. Motion carried 4-0.

3. Discussion/Action – Appointment of Committee Liaisons

- a. Aquaponics – Michelle Tousley
- b. Beautification – David Bolsinger
- c. Economic Development & Tourism – Julie Kulhan
- d. Library Advisory Board – Jamie McCaslin
- e. Lodgers' Tax – Julie Kulhan

Councilor Bolsinger made the motion to approve committee liaisons as listed; Mayor Pro-tem Kulhan seconded the motion. Votes were as follow: Mayor Pro-tem Kulhan – aye, Councilor McCaslin – aye, Councilor Bolsinger – aye, Councilor Tousley – aye. Motion carried 4-0.

VI. Approval of Consent Agenda

1. Discussion/Action -- December 9, 2019 – Special Council Meeting Minutes

51 2. Discussion/Action – December 17, 2019 – Regular Council Meeting Minutes

52 3. Discussion/Action – Resolution 2020-01, Procurement Policy

53 Councilor McCaslin made the motion to approve the consent agenda; Mayor Pro-tem Kulhan seconded
54 the motion. Votes were as follow: Mayor Pro-tem Kulhan – aye, Councilor McCaslin – aye, Councilor
55 Bolsinger – aye, Councilor Tousley – aye. Motion carried 4-0.

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57 **VII. Comments from the Public**

58 • Mr. Lee Mills addressed the Mayor and Council and wanted to Thank Mayor Cordova, Jon Sultimier
59 and Kyle Dehler for working so diligently during the storm, this past Friday, to clear Fisherman’s Lane so
60 he could make the trip to be with his brother during his medical emergency. He stated he was pleasantly
61 surprised to see Mayor Cordova working the backhoe and is very appreciative.

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63 • Joshua Schrandt addressed the Mayor and Council requesting the village move into the 21st century and
64 accept credit card payments.

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66 **VIII. New Business**

67 1. Discussion/Action – Resolution 2020-02 – A Resolution Involving The New Mexico Department
68 of Transportation Cooperative Agreement For 2020-2021

69 Councilor McCaslin made the motion to approve Resolution 2020-02, A Resolution Involving The New
70 Mexico Department of Transportation Cooperative Agreement for 2020-2021; Mayor Pro-tem Kulhan
71 seconded the motion. Votes were as follow: Mayor Pro-tem Kulhan – aye, Councilor McCaslin – aye,
72 Councilor Bolsinger – aye, Councilor Tousley – aye. Motion carried 4-0.

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74 2. Discussion/Action – Resolution 2020-03 – Budget Adjustment Resolution (BAR) –
75 1st Quarter – FY 2019-2020

76 Finance Officer Sutliff stated after training with DFA, these adjustments were left over from the 1st
77 quarter. General Fund had an increase of \$3,195. The village will receive fund from the HB6, which are
78 funds from Taxation and Revenue. The line item was not budgeted. She also stated Administrative Fees
79 were not budget for Streets (expense increased \$479), Water Enterprise (expense increased \$120) and
80 Solid Waste Enterprise (expense increased \$120). Mayor Pro-tem Kulhan made the motion to approve
81 Resolution 2020-03, Budget Adjustment Resolution (BAR)-1st Quarter-FY 2019-2020; Councilor
82 Bolsinger seconded the motion. Mayor Pro-tem Kulhan verified the Administrative Fees were going to
83 Taxation and Revenue. FO Sutliff stated yes the fees are for Taxation and Revenue. With no further
84 discussion, Mayor Cordova called for a vote. Votes were as follow: Mayor Pro-tem Kulhan – aye,
85 Councilor McCaslin – aye, Councilor Bolsinger – aye, Councilor Tousley – aye. Motion carried 4-0.

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87 3. Discussion/Action – Resolution 2020-04 – Budget Adjustment Resolution (BAR) –
88 2nd Quarter – FY 2019-2020

89 Finance Officer Sutliff stated General Fund had an increase in expenses for Other Operating Costs-
90 General Administration of \$2,500. General Fund had an additional increase in expense for Retirement-
91 Library of \$412.63 for the amount not budgeted for Ron Anderson. Fire had an increase in revenue of
92 \$12,446.70 which if the grant from the State Fire Marshal. Fire had an increase in expense of \$12,446.70
93 which will be used for the substation driveway. Lodgers’ Tax had an increase in revenue of \$15,000.
94 The increase was due to the awarded parties have not been used. Streets had an increase in expense and
95 revenue of \$51,052 from the Highway Co-op monies awarded. Councilor McCaslin made the motion to
96 approve Resolution 2020-04, Budget Adjustment Resolution (BAR)-2nd Quarter-FY 2019-2020;
97 Councilor Tousley seconded the motion. Councilor Tousley stated on the second page there was a typo.
98 FO Sutliff stated the typo was found and corrected on the original document. Votes were as follow:
99 Mayor Pro-tem Kulhan – aye, Councilor McCaslin – aye, Councilor Bolsinger – aye, Councilor Tousley –
100 aye. Motion carried 4-0.

**Mayor Cordova stated the next items #4 and #5 were not properly numbered.*

4. Discussion/Action – Resolution 2020-05 – A Resolution to Apply for Funding from the Recycling and Illegal Dumping Act Grant (RAID)

Mayor Pro-tem Kulhan made the motion to approve Resolution 2020-05, A Resolution to Apply for Funding from the Recycling and Illegal Dumping Act Grant (RAID); Councilor Tousley seconded the motion. Votes were as follow: Mayor Pro-tem Kulhan – aye, Councilor McCaslin – aye, Councilor Bolsinger – aye, Councilor Tousley – aye. Motion carried 4-0.

5. Discussion/Action – Use of Enchanted Eagle Park by

- a. Enchanted Circle Gateway Museum – 1st Annual Antique Truck & Old Iron Show – June 19, 20 and 21, 2020
- b. Nashville to New Mexico – July 3, 4 and 5, 2020
- c. Eagle Nest Chamber of Commerce – High County Arts and Craft Festival – July 24, 25 and 26, 2020
- d. 5th Annual EagleFest – August 14, 15 and 16, 2020

Councilor Tousley made the motion to approve the use of the Enchanted Eagle Park for the listed events and dates; Mayor Pro-tem Kulhan seconded the motion. During discussion Administrator Berglund mentioned the later dates might be moved depending on the park improvements. Councilor Tousley asked if the village will accommodate the ‘One Ways’ for the Antique Truck & Old Iron Show. Mayor Cordova stated the village will be able to accommodate the ‘One Ways’ and will also put up ‘No Parking’ signs. With no further discussion, Mayor Cordova called for a vote. Votes were as follow: Mayor Pro-tem Kulhan – aye, Councilor McCaslin – aye, Councilor Bolsinger – aye, Councilor Tousley – aye. Motion carried 4-0.

IX. Mayor/Administrator Reports

Mayor Cordova stated last week he attended the Economic Development meeting in Taos. Taos Air has started flights from both San Diego and Los Angeles. Capital Outlay projects were also discussed, especially on how to get our Representatives to help us fund them. He also stated today he and Administrator Berglund were at the Round House in Santa Fe for the opening day of the legislative session. He stated they met with three Representative and two Senators and each of them have signed the requests from the village. Also, Senator Bobby Gonzales and Representative Jim Trujillo and they both will push the requests to the Governor. Tomorrow Mayor Cordova and Administrator Berglund will be heading back to Santa Fe for the North Eastern Regional Transportation and Planning Organization (NERTPO) meeting and will also meet with State Parks to discuss the trails.

Administrator Report attached.

X. Department Reports

Report attached.

Eagle Nest Visitor Center report attached.

XI. Committee Reports

- Economic Development & Tourism – Mayor Cordova stated the meeting was cancelled due to no quorum. There will be a meeting next week.
- Beautification – Councilor Bolsinger stated the next meeting will be in two weeks.
- Aquaponics – Councilor McCaslin will get all the information to Councilor Tousley.
- Lodgers’ Tax – Mayor Pro-tem Kulhan stated their next meeting will be in March.

XII. Items for Next Agenda

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XIII. Adjourn

Councilor McCaslin made the motion to adjourn at 6:32 PM; Councilor Tousley seconded the motion.
Motion carried 4-0.

Passed, Approved and Adopted this 18th day of February 2020.

ATTESTS

Joyce Fredt, Village Clerk



Richard Cordova, Mayor